

## Regular Meeting

Minutes of the Regular Meeting of the Parish Town Board held July 19<sup>th</sup>, 2012 in the Village Gym, Parish, NY. Councilor Dunham called the Meeting to order at 7:00 p.m.

**Present:** John Dunham, Councilor  
G. Richard Horning, Councilor  
Mary Lou Guindon, Councilor  
John Horning, Councilor  
Kelly Reader, Town Clerk

**Excused:** Stephen Stelmashuck, Supervisor

**Also Present,** Belden Dawley, Hwy Sup't; Paul Baxter, Tug Hill Rep.; John Fadden, Hwy MEO; Allen VanSanford, Hwy MEO; Barb Horning, Phyllis Dayger, Paul Dayger, George Bennett, CEO; Suzanne Heagle, Bob Genant, Town Attorney; Bob Carson, Stadium International Rep.; Brenden Gice, Tracy Road Equipment.

### APPROVAL OF MINUTES:

**June Regular Minutes:** A motion was made by Councilor Dunham, seconded by Councilor G. Richard Horning to approve the June Regular Minutes as received. Roll taken...motion carried.

### SUPERVISOR'S REPORTS:

**Supervisor's Financial Report:** Supervisor Stelmashuck presented a monthly Supervisor's Report for June 2012.

Also, a Detailed Report was presented for Revenues and Expenditures year to date.

**Revenue Reports:** The Regular and Justice Reports for 6/20/2012 were received by the Board and filed with the Clerk.

**August Calendar:** The August Calendar was available for review.

### COMMISSION REPORTS:

**Community Affairs, Parks, Preservation and Recreation:** Councilor Guindon stated that the Committee has met and discussed the following issues:

Reviewed Boardwalk Completion Needs: Councilor Guindon stated that the cost to complete the Boardwalk is around \$6,000.00. Also, the committee will try and raise some additional funds to try to aid with the \$6,000.00 needed.

A motion was made by Councilor Guindon, seconded by Councilor J. Horning to approve authorizing funds up to \$5,000.00 for completion of the Boardwalk pending that Supervisor Stelmashuck can verify that there are funds available from the appropriate accounts. Roll taken...motion carried.

The Parish Fire Company has power washed the Tennis Court at Merrill Park.

The Disc Golf Course is being used.

**Emergency Services and Public Safety:** Councilor Dunham stated that the County's Radio System is going on line 7/23/2012.

Currently, portable radios are working off the new system.

There will be training sessions on the new system.

Councilor Dunham stated that price quotes need to be obtained for the Highway Department to switch over to the new radio system. The quotes are needed for preparation of the 2013 budget.

**Financial Affairs:** Councilor J. Horning stated that everything is good so far.

**General Government:** Tabled as Supervisor Stelmashuck was excused.

### Infrastructure, Policy and Public Facilities:

Councilor G. Richard Horning stated that his recommendation for the tennis court is to power wash the pavement, fill in the cracks and then repaint the pavement. It may buy

the Town some time with the insurance company until the Town can obtain an estimate and funds for repaving. The electric eyes need replacing on the lights at the park. The lights stay on all the time. It was suggested to replace the electric eyes and to get price quotes on mercury lights. The soap dispensers are not working in the restrooms at the park. It was suggested to replace or repair them. Councilor G. Richard Horning asked Hwy. Sup't Dawley to replace the tractor seat on the tractor. The plywood needs a coat of paint in front of the restrooms at Merrill Park. Also, a piece of marine or pressure plywood needs to cover the generator at the Hwy. Garage.

**Water Committee:** Discussion has been held with the Village regarding water. Discussion was held regarding costs for engineers for water projects. Councilor G. Richard Horning stated that it was his understanding that there are no funds available for water projects at this time. Councilor Dunham stated that if money is released, the Town would have all the required paperwork completed and available. The Town would be the lead agency and the Village could join at a later time.

**Task Force:** June Minutes were submitted by Fred Swartz

**Engineering Services:** no report.

#### **REPORTS:**

**Legislator's Report:** Tabled. No e-mails have been received.

#### **Hwy Sup't Report:**

Hwy Sup't Dawley stated that half of the Town has been mowed back. The men will go back and mow areas that were wet. Two men are on vacation. He has had men practicing on the bantam in Happy Valley.

**Clerk's Report:** Clerk Reader submitted a written Clerk's Report and Dog License Report for June 2012.

**Assessor's Report:** No report.

**CEO/ZEO Report:** CEO Bennett submitted a written CEO/ZEO report for June 2012. Pools are the big issue at this time. State Law requires specific safety requirements effective 1/1/2013.

Most lawns have been mowed.

A ZBA Hearing is coming up on 7/23/2012 on the situation at 184 Easy Street. If the Justices are unable to rule on an issue regarding violations, CEO Bennett asked the Board to consider passing a resolution for the Town Attorney to take that violation to Supreme Court. A motion was made by Councilor Dunham and seconded by Councilor Guindon to allow Attorney Genant to institute an action to take violations that are not handled through the local Justice Court to Supreme Court. Roll taken: Councilor G. R. Horning-Aye, Councilor J. Horning-Aye, Councilor Guindon-Aye, Councilor Dunham-Aye. Motion...carried.

**Planning Board Report:** The June Planning Board Minutes were received by the Board and filed with the Clerk. Planning Board Chairman Scriber was excused and presented a written Planning Board Report.

**DCO Report:** A written DCO Report was submitted for June 2012.

**Fire Chief's Report:** Fire Chief Harvey was excused as the Parish Fire Co. is participating in the Mexico Field Days Parade. Councilor Dunham gave the June 2012 Fire Report.

**Tug Hill Circuit Rider's Report:** Paul Baxter reported that he had provided help with the Town Clerk's computer. Paul also stated that he will order a new battery back up for the Hwy. Dept.'s computer. CEO Bennett is in the process of ordering a new printer and Paul will aid the Hwy. Dept. in hooking up the CEO's old printer. Paul stated that there is an upcoming workshop on property maintenance on Thursday July 26, 2012.

**CORRESPONDENCE, COMMUNICATIONS & PETITIONS:**

An e-mail was received from the State Office of Real Property stating that our equalization rate is at 100%.

**OLD BUSINESS:**

**New Visions, CNY Wireless, and Comp USA Direct:** Councilor Guindon stated that there is no new information at this time.

**Dog Enumeration:** Discussed under new business.

**Resurfacing Tennis Courts at Merrill Park:** check on cost for paint.

**Newsletter:** We need to send out bills for the past newsletter to the Chamber, the Historical Society and the Village.

**Air Conditioners for the Meeting Room:** A motion was made by Councilor G. R. Horning and seconded by Councilor Guindon to approve 2 air conditioners for the meeting room. Roll taken...motion carried.

**NEW BUSINESS:**

**Approve Audrey Wagner as Dog Enumerator:** A motion was made by Councilor Guindon and seconded by Councilor G. R. Horning to approve Audrey Wagner as Dog Enumerator pending signing of contract with all details. Roll taken...motion carried.

**Approve East Coast Fireworks Permit:** A motion was made by Councilor G. R. Horning and seconded by Councilor Guindon to allow East Coast Resorts to hold a fireworks display on August 11, 2012, pending that the Parish Fire Co. agrees to be on stand by. Roll taken...motion carried.

**Accept the resignation of Constable Shane Shampine:** A motion was made by Councilor G. R. Horning and seconded by Councilor Guindon to accept Shane Shampine's position as Constable effective immediately. Roll taken...motion carried.

**Supervisor on Vacation July 31<sup>st</sup>-August 10<sup>th</sup>.** Fred Swartz Acting Supervisor July 31<sup>st</sup>-August 3<sup>rd</sup> and then Mayor Leon Heagle Acting Supervisor August 4<sup>th</sup> -August 10<sup>th</sup>.

**MEETING OPEN TO THE PUBLIC:**

Allen VanSanford asked if the Hwy. Employees are covered under the Town's insurance if there was an accident while they were riding in the Hwy Sup't personal truck. The Board will check into the Town's policy. Also, he suggested that the Board look into replacing the lights at the park with mercury lights and not replacing the electric eyes as it may be cheaper.

The basketball hoop chain is already broke at the park.

Suzanne Heagle stated that she was on the Water Committee and the engineer did work on the water project study and did not bill for services when funding for the project was not available. It was her understanding that the air conditioners were to be purchased through the Town. Discussion was held regarding insurance coverage if the building was broken into and access was gained through the windows where the air conditioners were located. The insurance company will be contacted to obtain clarification as security is a concern.

**MEETING CLOSED TO THE PUBLIC.**

**Other:** A motion was made by Councilor Guindon and seconded by Councilor J. Horning to change the closing time of Merrill Park to dusk and purchase new signs indicating when the park was closed. Roll taken...motion carried.

**EXECUTIVE SESSION:**

A motion was made by Councilor Dunham seconded by Councilor Guindon to enter into Executive Session at 8:45 p.m. to discuss personnel regarding a question on a voucher submitted by a highway employee.

Roll taken...motion carried.

Clerk Reader and Attorney Genant were invited to attend.

A motion was made by Councilor Dunham seconded by Councilor Guindon to adjourn from executive session at 8:55 p.m. Roll taken...motion carried.

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Councilor Dunham, seconded by Councilor Guindon to approve the claims to the General Fund, those being claims #241 to #279, excluding claim #278 for \$46.20 for a total warrant of \$11,545.53. Roll taken...motion carried.

**Highway Fund:** A motion was made by Councilor Dunham, seconded by Councilor G. R. Horning to approve the claims to the Highway Fund, those being claims #146 to #158 for a total warrant of \$9,437.53. Roll taken...motion carried.

**Other:** Donation to Senior Citizens: It was suggested to check with the auditor to see if it's permissible for the Town to donate the funds appropriated for Senior Citizens as they will hold a Health Fair on Sept. 29<sup>th</sup>, 2012.

A motion was made by Councilor Dunham seconded by Councilor G. R. Horning to adjourn at 9:10 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk