

**Minutes of the Parish Town & Village Planning Board
And Conservation Advisory Council
Parish Village Gym
June 25, 2012 at 7 PM**

Public Hearing

The public hearing on the Swartzentruber subdivision was opened by Chairman Scriber at 7:00 pm. John and Brenda Pluff were present. Maps were provided for the board. Chairman Scriber asked for comments on the subdivision request. Hearing none, the public hearing was closed at 7:05 pm.

Regular meeting was called to order by Chairman Bill Scriber at 7:06 pm.

Roll Call was called:

Present:	Bill Scriber	Clara Sterio
	Paul Gage	Kevin Dwyer
	Fred Swartz	Linda Paul, clerk
Absent:	Bob Chambers	

Reading of the Minutes

Minutes for Regular Meeting on May 21, 2012

A motion was made by Paul Gage and seconded by Clara Sterio to accept the minutes. Motion carried.

Communications

- *Nuggets & Nibbles* from the Cornell Local Roads Program, Spring 2012 edition

Reports of Committees

Bob Chambers—Absent

Paul Baxter—Paul reported that he has posted minutes and current town zoning laws and maps on the website. He will put Chairman Scriber's e-mail address on the website. The Planning Board does not have an official copy of the village zoning law on the website. Mayor Heagle will check on it. Paul stated that a new Tug Hill regional map and guide has been provided to the town and village. He distributed copies to the Planning Board.

Codes Enforcement Officer—Absent. A written report was provided.

Unfinished Business

Chairman Scriber reported that he has asked the Town Supervisor to have signs made for the entrances to the town that state zoning and subdivision laws are strictly enforced.

New Business

- **Swartzentruber Subdivision, 1105 Co. Rt. 38 (Tax #154.00-02-37.04)**
The Board verified that all necessary documents had been provided. The Board completed the SEQR. . A motion was made by Paul Gage to declare a negative declaration. Fred Swartz seconded. Motion carried. A motion to approve the subdivision request was made by Kevin Dwyer and seconded by Fred Swartz. Motion

carried. The fee of \$160 had been sent by Levi Swartzentruber. Clerk will send the decision letter.

- **Bartello/Ruebsamen Subdivision Request, 489 Co Rt 38 (Tax #191.00-03-09)**
James Bartello and Regina Ruebsamen were present. They provided maps for the Board and explained the subdivision plan. Chairman Scriber listed the documents that are needed for a subdivision. A motion was made by Clara Sterio and seconded by Paul Gage to set a public hearing on the Bartello/Ruebsamen subdivision request for 7 pm on July 23, 2012. Motion carried. Clerk will provide notices.
- **Bennett Site Plan—458 Voorhees Rd.(Tax # 210.00-01-29)**
Leroy and Sharron Bennett were present. They have been operating a tack shop and wish to open a gunsmith business. They submitted a site plan map. They stated that the business is open from noon-6 pm, Mon.-Fri. and 9am-4pm on Sat. A motion was made by Paul Gage and seconded by Clara Sterio to approve the site plan. Motion carried. The \$200 site plan fee was received. Clerk will send the decision letter.
- **Dennison Major Subdivision, Allen Rd. & Co. Rt. 22 (Tax # 156.00-02-21.01)**
Mr. Bruce Dennison was not present. Chairman Scriber asked if a major subdivision form is available. Paul Baxter stated that he will send one as soon as possible. This matter will be placed on the agenda for next month.
- **Koehler Subdivision, 19 Crosby Rd. (Tax #193.00-01-17)**
Cheryl Keene was present to provide information. Maps were provided. Chairman Scriber listed the documents necessary for the subdivision request. Ms. Keene stated that she will e-mail the documents to Chairman Scriber and will send a list of adjoining landowners to the clerk. A motion was made by Clara Sterio and seconded by Fred Swartz to set a public hearing on the Koehler subdivision request for 7 pm on July 23, 2012. Motion carried. Clerk will provide notices.

Discussion

Mayor Heagle stated that the village wants the zoning changed for the Parish Elementary School property. Maps were examined. Matt Johnson reported that the school is currently in a residential zone which allows K-12 school, but not post-secondary classes, retail, or small businesses. Paul Baxter stated that there are concerns that a potential buyer would want to know what uses are allowed. A proposal could establish a Core 2 zoning classification that would allow all Core 1 activities plus light manufacturing. The zoning ordinance could be amended and map revised. Matt Johnson will bring a proposal to the board for the July meeting.

John Dunham stated that the CEO should send his monthly report to Bill Scriber electronically and that survey maps should also be sent electronically.

Agenda for July 23, 2012

Public Hearings—Bartello/Ruebsamen Subdivision, 7 pm

Koehler Subdivision, 7 pm

Unfinished Business—Dennison Major Subdivision, review

New Business—Bartello/Ruebsamen Subdivision, action

Koehler Subdivision, action

Review of Amendment to Village Zoning Law & Map

Adjournment

A motion was made by Paul Gage to adjourn the meeting. Clara Sterio seconded. Motion carried. Meeting was adjourned at 8:25 pm.

Respectfully submitted,

Linda A. Paul, clerk