

## REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held March 15<sup>th</sup>, 2012 in the Village Gym, Parish, NY. Supervisor Stelmashuck called the meeting to order at 7:00 p.m.

**Present:** John Dunham, Councilor  
J. Horning, Councilor  
Stephen Stelmashuck, Supervisor  
Kelly Reader, Parish Town Clerk

**Excused:** Mary Lou Guindon, Councilor and G. Richard Horning, Councilor

**Also Present:** L.J. Harvey, Fire Chief; Belden Dawley, Hwy Sup't; Doug Houghton, Suzanne Heagle, Bob Genant, Town Attorney; Craig Petit, Hwy MEO; Bill Scriber, PL Brd Chair; Doug Jordan, Steve Isabel, and Paul Baxter, Tug Hill Rep.

### APPROVAL OF MINUTES:

**February Regular Meeting Minutes:** A motion was made by Councilor Dunham, seconded by Councilor J. Horning to approve the February Regular Meeting Minutes as received. Roll taken...motion carried.

**February Special Board Meeting:** A motion was made by Councilor Dunham, seconded by Councilor J. Horning to approve the February Special Meeting Minutes as received. Roll taken...motion carried.

### SUPERVISOR'S REPORT'S:

**Supervisor's Financial Report:** Supervisor Stelmashuck presented a monthly Supervisor's Report for February 2012 and a Revenue Report detailing where revenues were received from.

**April Calendar:** The April Calendar was presented and reviewed by Supervisor Stelmashuck. Supervisor Stelmashuck noted the following dates: April 17<sup>th</sup>-Deadline for Income Tax filing, April 22<sup>nd</sup>-Earth Day, and April 27<sup>th</sup>, Arbor Day.

**Revenue Reports:** The Regular, Justice and Detailed Supervisor's Report for 2/2012 year to date were received by the Board and filed with the Clerk.

### LIAISON REPORTS:

**Community Affairs, Parks, Preservation and Recreation:** Councilor Guindon was excused. Supervisor Stelmashuck stated that there has been a lot of activity on the planning stages for the Boardwalk at Merrill Park. The Park Committee has begun raising funds for Board walk.

**Emergency Services and Public Safety:** Councilor Dunham stated that he would have more information after the State Budget has passed. Don Forbes is the Fire Coordinator for Oswego County.

**Financial Affairs:** Supervisor Stelmashuck stated that he has appointed Councilor J. Horning to the Finance Affairs Committee. Supervisor Stelmashuck stated that he would meet with J. Horning Councilor to explain the responsibilities of the committee.

**General Government:** Supervisor Stelmashuck stated that the Comptroller's Audit Report for 2010 would be available in early summer. Supervisor Stelmashuck stated that he had reviewed Hannibal's Final Comptroller's Audit Report.

**Infrastructure, Policy and Public Facilities:** G. Richard Horning was excused.

**Task Force:** February Minutes were submitted by Fred Swartz.

**Water Committee:** Councilor Dunham will schedule a meeting with Engineer, Doug Miller.

**Engineer Services:** Doug Miller

**REPORTS:**

**Legislator's Report:** Legislator Holst excused as he is attending a Legislative Meeting.

**Hwy Sup't Report:** Hwy Sup't Dawley stated that the Board would be seeing some bills on the February Abstract for some recent truck repairs.

The Hwy Dept. has been cold patching roads, doing shoulder repair work, and the State DOT has been contacted regarding a ditch problem that is creating a drainage problem on Willis Drive.

The Black Top on St. Rt. 69A is cracking.

**Clerk's Report:** Clerk Reader submitted a written Clerk's Report and Dog License Report for February, 2012.

**Assessor's Report:** Assessor Lopitz has received verbal confirmation that State ORPS Department has approved his appointment as the Sole Appointed Assessor for the Town of Parish. Mr. Lopitz can begin his assessor's responsibilities as the official sole Assessor for Parish.

**CEO/ZEO Report:** Deputy Bob Dalton has been covering the office until the CEO's position has been filled. Supervisor Stelmashuck stated that he had a written CEO Report for February, 2012 and stated that the reports have been received by the Board and filed with the Clerk.

**DCO Report:** A written DCO Report was submitted for February, 2012 and reviewed by Supervisor Stelmashuck.

**Planning Board Report:** The February Planning Board Minutes were received by the Board and filed with the Clerk. Planning Board Chair Scriber stated that he is researching an illegal subdivision.

Also, the new Zoning Law and Comprehensive Plan needs to be updated on the Town's Website as people are getting confused with wrong information.

At the last Planning Board Meeting a Site Plan has been approved that grants permission for a new business to come into the Town of Parish.

**Fire Chief's Report:** Fire Chief Harvey gave the February 2012 Fire Report. Fire Chief Harvey thanked Sup't Dawley and the Hwy Department for sanding the road during the recent mobile home fire.

Also, Fire Chief Harvey reviewed information from the DEC regarding a regulation prohibiting brush burning from March 15<sup>th</sup> to May 15<sup>th</sup>. This regulation includes no open burning of any type.

**Tug Hill Circuit Rider's Report:** Paul Baxter reported that Mayor Heagle testified at a recent Public Hearing conducted by the NY State Mandate Relief Council at the State Office Building in Watertown. Mayor Heagle spoke on both local and regional concerns before the State Mandate Relief Council.

A Public Forum will be sponsored by the Central New York Regional Economic Development Council on 3/22/2012 at Cazenovia College.

The County Department of Planning, NYS Tug Hill Commission, and the Center for Community Studies at JCC are co-sponsoring a Land Use Training Session on 4/19/2012 at JCC beginning at 6:30 p.m.

**CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:**

Letter from Mat Lutz: Regarding Hydrofracking as he is concerned on the impact that the operation would have on the environment and water sources.

It was suggested to ask Conservation Advisor, Bob Chamber to research the operation of Hydrofracking and to give a report to the Board on his findings.

Memo from Mayor Heagle and Village Board: The memo requested that no small heaters be used and remove the heaters in use from the building. The use of the small heaters creates a potential safety hazard.

The Electrical Services have been upgraded. Supervisor Stelmashuck stated that the departments using the small heaters have complied with the request. The electric service has been upgraded.

**OLD BUSINESS:**

**Audit by the Comptroller's Office:** Report was given by Supervisor Stelmashuck under General Government Report.

**New Visions, CNY Wireless, Comp USA Direct:** No new information at this time.

**CEO Vacancy:** Deadline-March 14<sup>th</sup>, 2012-4:00 p.m.

3 Applicants-schedule interviews at workshop on 3/22/2012 to begin at 7:00 p.m.

A motion was made by Councilor Dunham, seconded by Councilor J. Horning to hold a Special Meeting on 3/22/2012 at 8:00 p.m. after the workshop to discuss and to consider appointment to fill the vacancy of a CEO. Also, to discuss any other business that may become before the Board. Roll taken...motion carried.

Trustee Chatterton, Trustee Lewis and Mayor Heagle will be invited to attend the interviews and participate in the Special Meeting as the newly appointed CEO will also be responsible for the Village Code responsibilities.

Councilor Dunham stated that the signs have been ordered to post abandoned buildings throughout the Town and Village.

**Auditing Proposals from Basile CPA:**

Mr. Basile sent a letter to the Town Board outlining the importance of conducting a 2010 Audit as well as a 2011 Audit. Also, explaining the Procedural/Management Analysis of the Town's two Justice Courts. This analysis will be conducted per the NYS Comptroller's Justice Court Handbook.

**2011 Financial Audit:** The 2011 Financial Audit has been approved at the February, 2012 Meeting for the amount of \$10,750.00.

**Justice Court Audit:**

Supervisor Stelmashuck stated that he had spoke to Judge Gideon regarding Justice Court Audits and the Board is required to audit the Justice Court annually.

A motion was made by Councilor Dunham, seconded by Councilor J. Horning to authorize Basile CPA's Firm to conduct Procedural/Management Analysis Audit of the Town of Parish's two Justice Court for the year ended December 31, 2011 for the amount of \$5,000. Roll taken...motion carried.

**2010 Financial Audit:** A motion was made by Councilor Dunham, seconded by Councilor J. Horning, to authorize Frank Basile, CPA's Firm to conduct a Financial Audit on the Town of Parish's Financial Statement for the year ended December 31, 2010 for the amount of \$10,750.00. Roll taken...motion carried.

**Heating Fuel Expense at the Town Hwy Garage:**

Supervisor Stelmashuck reviewed a Cost Comparison Report for Heating Fuel used at the Parish Town Highway Garage.

**2010-Cost-**\$11,574.77

**2011-Cost-**\$8,078.92

**2010-Gallons-**4,2457.60

**2011-Gallons-**2,252.20

Also, the circulating pump has been repaired at the Highway Garage.

**OTHER:**

**Town Phones:** It was discussed to obtain price quotes from Frontier, Verizon, and Broadview on an automated phone system as Frontier can offer the automated system for about the same amount as we are currently paying for individual phone services.

The Board would like to have the information available for the next Joint Board Meeting on April 12<sup>th</sup> at 7:00 p.m.

**NEW BUSINESS:**

**Crime Victim Awareness Tree:** Crime Victim's Right's Week is April 22-April 28, 2012, this year sponsored by SAF (Service to Aid Families). The SAF Program plants a tree to honor victims of crime. The SAF program would like to plant a tree in Parish this year. A motion was made by Councilor Dunham, seconded by Councilor J. Horning to authorize a tree to be planted by SAF in honor of crime victims, to allow the Hwy Dept. to plant the tree at an appropriate location with the 1<sup>st</sup> selection at the 4 corner lot in the Village and if not feasible 2<sup>nd</sup> location to be designated at Merrill Park. Roll taken... motion carried.

Possibly an Elm or Chestnut Tree be requested if the Town has a choice in selection.

**Library Request:** The Library Board would like to request that the Town Board allow the Town Hwy Department to sand the Library's Parking Lot during the winter months when needed.

Supervisor Stelmashuck stated that he feels that this request was a legal question. It may be accomplished by an Intermunicipal Agreement if allowed, but he is not certain who the agreement would be between the Village or the Library. He would have to check with the Village Attorney, Bob Ventre.

Supervisor Stelmashuck reviewed all the programs and services that the Parish Public Library offers to the community.

**Cemetery Plot Buy Back:** Venita Ackley, Cemetery Coordinator stated that a plot owner would like to sell a plot back to the Town for the price that they paid for it as they may be relocating to another state.

A motion was made by Councilor J. Horning, Councilor, seconded by Councilor Dunham to authorize the buyback of a cemetery plot and to authorize Venita Ackley to prepare the necessary documents to complete the buyback. Roll taken...motion carried.

#### **MEETING OPEN TO THE PUBLIC:**

Suzanne Heagle stated that it was her understanding from Mayor Heagle that the contents of the library belong to the library and the building and property belongs to the Village. The legality of an Intermunicipal Agreement was discussed. Supervisor Stelmashuck stated that the legality of the request needs to be researched before the Board can respond with an answer.

Doug Jordan asked how the parking lot would be sanded at the library.

Supervisor Stelmashuck responded that if the request is approved, it would be determined by the Hwy Sup't on the best way to sand the parking lot.

#### **MEETING CLOSED TO THE PUBLIC.**

#### **OTHER:**

**Memo to Town Employees:** The Board authorized Supervisor Stelmashuck to send a memo to all Town Employees requesting that all Town Employees leave Town Equipment on Town/Village Premises unless otherwise authorized by the Town Board to be removed.

**Former Tax Collector Records:** The Town Board authorized Supervisor Stelmashuck to contact the Former Tax Collector, Gloria White to schedule a time to retrieve all Tax Collectors' Records for the Town of Parish.

**Quarterly Account Reports:** Supervisor Stelmashuck stated that quarterly reports will be sent to every department ending 3/31/2012. The report will detail funds spent and the balance remaining in each department's account. The Board has implemented this policy to notify each department of their contractual amount balance to try to prevent overspending and allow for more accurate budget amounts when planning the budgets.

**Hwy Fuel:** Sup't Dawley stated that would like to look into bids through the State and County for Heating Fuel for the Hwy Garage.

**Enumeration:** Ray Robbins has indicated that he is not interested in conducting an Enumeration for 2012. The Board has to find someone to conduct an Enumeration.

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to approve the claims to the General Fund, those being claims #59 to #107 for a total warrant of \$21,762.05. Roll taken...motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the Highway Fund, those being claims #39 to #56 for a total warrant of \$16,175.77. Roll taken...motion carried.

**EXECUTIVE SESSION:**

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to adjourn to Executive Session at 8:20 p.m. to discuss Real Property, Litigation, and Personnel. Roll taken...motion carried. Town Attorney Genant and Clerk Reader were invited to attend.

A motion was made by Councilor Dunham, seconded by Councilor J. Horning to adjourn from Executive Session to the Regular Meeting at 9:06 p.m. Roll taken...motion carried.

A motion was made by Councilor Dunham, seconded by Councilor J. Horning to adjourn at 9:25 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader

## REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held April 19<sup>th</sup>, 2012 in the Village Gym, Parish, NY. Supervisor Stelmashuck called the meeting to order at 7:02 p.m.

Present:

Stephen Stelmashuck, Supervisor  
J. Horning, Councilor  
Mary Lou Guindon, Councilor  
G. Richard Horning, Councilor  
Evelyn M. Stelmashuck Deputy Town Clerk

Excused: John Dunham, Councilor

Also Present: L.J. Harvey, Fire Chief; Belden Dawley, Hwy Sup't; Bob Genant, Town Attorney; Craig Petit, Hwy MEO; Paul Gage, PL Brd Member; Karen Gage, resident; Kathy Perkins, resident; Barb Horning, resident; Keith Kinney, resident; Doug Jordan, resident; George Bennett, CEO; and Paul Baxter, Tug Hill Rep.

### APPROVAL OF MINUTES:

March Regular Meeting Minutes: A motion was made by Councilor J. Horning, seconded by Councilor G. R. Horning to approve the March Regular Meeting Minutes as received. Roll taken...motion carried.

March Special Board Meeting: A motion was made by Councilor J. Horning, seconded by Councilor Guindon to approve the March Special Meeting Minutes as received. Roll taken...motion carried.

### SUPERVISOR'S REPORT'S:

Supervisor's Financial Report: Supervisor Stelmashuck presented a monthly Supervisor's Report for March 2012 and a Revenue Report detailing where revenues were received from.

May Calendar: The May Calendar was presented and reviewed by Supervisor Stelmashuck. Supervisor Stelmashuck noted the following dates: May 19<sup>th</sup>-Spring Cleanup Day for the Town, which previously has always been in May. May 28<sup>th</sup> all Town offices closed for Memorial Day

Revenue Reports: The Regular, Justice and Detailed Supervisor's Report for 3/2012 year to date were received by the Board and filed with the Clerk.

### LIAISON REPORTS:

Community Affairs, Parks, Preservation and Recreation: Councilor Guindon reported she has spoken to Judy Willey about the Summer Recreation Program. There will be a limit of 50 children from Parish for the program. Work on the Boardwalk at Merrill Park has started. Students from Os. Co. BOCES have done the frame work. The Park Committee has raised \$1200 in donations so far. Had Fuller said he would match whatever was raised up to \$2,500.00. Nancy Bookheimer and Bob Chambers visited Erie Materials which has a material made of recycled plastic soda bottles made into a lumber like product which they would like to use for the bottom of the boardwalk. The opening of the park is scheduled for May 5<sup>th</sup>.

Emergency Services and Public Safety: Since Councilor Dunham was excused there was no report.

Financial Affairs: Supervisor Stelmashuck stated that he and Councilor J. Horning are going to meet in the near future to discuss the Finance Affairs Committee.

General Government: Supervisor Stelmashuck stated that he saw the Comptroller's tentative Audit Report for 2010 and everything was very good except for the one area

which he and the Board knew would be questioned and that was that the A fund is low and the B fund is high.

Infrastructure, Policy and Public Facilities: Supervisor Stelmashuck and Councilor G. Richard Horning will be meeting soon to discuss this.

Task Force: A written copy of the March Minutes was submitted by Fred Swartz.

Water Committee: Councilor Dunham met with Engineer, Doug Miller and will report on this next month.

Engineer Services: Doug Miller met with Councilor Dunham and will report on this next month.

#### REPORTS:

Legislator's Report: Legislator Holst excused as he is attending a Legislative Meeting.

Hwy Sup't Report: Hwy Sup't Dawley said that he is keeping 2 snowplows prepared in case we still have some snow. The Hwy Dept. has oil and stone ready to pave a road. They are just waiting for warmer temperatures. There have been quite a few trees down lately on Town roads that had to be cleared away. The Hwy. Sup't said the brakes had gone on the loader and he will look into finding a mechanic that could work on this. Councilor J. Horning asked when the crew would be switching the road signs and the Sup't said they do it as they go to that road to work. Sup't Dawley said he would ask the Town Clerk to call National Grid to turn on the power at the park for May 1<sup>st</sup>. Supervisor Stelmashuck asked Sup't Dawley if he had discussed the painting of the Highway garage with the men. He said they spoke about doing it in the summer and that the paint had to be tested for lead. Councilor J. Horning said he had tested the paint for lead and found none. Councilor Guindon asked Sup't Dawley if he had gotten a price on the signs that said entering the Town of Parish. Supervisor Stelmashuck said Councilor Dunham had gotten a price list on the signs.

Clerk's Report: Clerk Reader submitted a written Clerk's Report and Dog License Report for March, 2012.

Assessor's Report: Assessor Lopitz was unavailable.

CEO/ZEO Report: Newly appointed CEO Bennett said he had a tech help him put all files into the computer. He said he is going to start the fire inspections of the Town soon. He will be going through all the old files and sorting everything. He will be getting a clerk to answer the phone and file while he is out of the office.

DCO Report: A written DCO Report was submitted for March, 2012 and read by Supervisor Stelmashuck.

Planning Board Report: The March Planning Board Minutes were received by the Board and filed with the Clerk.

Fire Chief's Report: Fire Chief Harvey gave the March 2012 Fire Report.

Tug Hill Circuit Rider's Report: Paul Baxter said that Parish was very well represented at the TugHill Conference. He is going to have an upcoming workshop for ZBA Members, Assessors and CEO's. He will let us know on the date.

#### CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:

Supervisor Stelmashuck read a letter from County Environmental Management Council. A big concern in the County is a very dangerous plant called Giant Hogweed. It causes caustic burns and rashes worst than poison ivy. Craig Petit said that when he was mowing the road side on White Road last summer he hit some kind of plant that made a giant poof and he started to experience pain and severe itching on his body. He wondered if maybe that could have been some of the giant Hogweed.

Supervisor Stelmashuck read a flyer from County Department of Solid Waste that said starting on May 2, 2012 they would accept household hazardous waste at the transfer stations on Wednesdays 8 am-2 pm and on Saturdays 8 am-11 am.

Supervisor Stelmashuck said the Town received the Rabies Schedule for the County for 2012 and a clinic will be held in Parish on Wed. July 11<sup>th</sup> 6-8 pm.

Supervisor Stelmashuck read an invitation from the County Bar Association that they will be hosting a program at the Public Safety Center on May 4<sup>th</sup> starting at 9 am. Judge Hafner will be in charge with the guest speaker being Assistant DA Courtney Petit.

Councilor Guindon who is Site Manager for the Parish Senior Dining explained about a program for seniors (over age 60), who can use a special \$3 coupon from the County to get a free lunch on certain days 11 am-2 pm at the GristMill Restaurant. There is a special menu to choose from. You can leave a tip if you want. Parish is the pilot program for this County endeavor.

Supervisor Stelmashuck read a Notification from the State about "I Love My Park Day." It stated that everyone should go around and pick up trash that day and keep the park in a beautiful condition.

#### OLD BUSINESS:

Audit by the Comptroller's Office: Supervisor Stelmashuck stated as he did in the General Government Report that he was very pleased how the audit turned out.

New Visions, CNY Wireless, Comp USA Direct: No new information at this time.

Dog Enumerator: Supervisor Stelmashuck said that he had spoken to DJ Sanderson about accepting this job. Supervisor Stelmashuck made a motion which was seconded by Councilor Guindon to advertise about the Dog Enumeration. Roll taken...motion carried. Resident Doug Jordan asked how much this would cost and if it had been budgeted for. Supervisor Stelmashuck said yes on both accounts.

Authorize Action on Lawn Mowing of Vacant Properties: Supervisor Stelmashuck asked CEO Bennett and Attorney Genant to explain the laws dealing with this subject. Barb Horning asked how high the grass had to get to before they would cut it. Supervisor Stelmashuck said 10 inches.

Open Bids on Lawn Mowing of Vacant Properties: Supervisor Stelmashuck opened and passed around the 6 bids the Town received for the mowing of the vacant properties. The Board determined that Mid State Lawn & Tree Service, Inc. was the lowest bid. Deputy Clerk Stelmashuck will call them and have them sent out a representative to meet with the Board next Thursday April 26<sup>th</sup>.

Crime Victim Awareness Tree: Supervisor Stelmashuck said Crime Victim's Right's Week is April 22-April 28, 2012, this year sponsored by SAF (Service to Aid Families). A tree will be planted on Thursday April 26<sup>th</sup> at 4 pm on the Town's corner lot on the four corners in Parish.

#### NEW BUSINESS:

Supervisor Stelmashuck had a request by Relay for Life to use the Town's corner lot on May 5<sup>th</sup> 10 am-2 pm. He made a motion to grant this request which was seconded by Councilor G. R. Horning. Roll taken...motion carried. We will have the electricity turned on by then.

Supervisor Stelmashuck asked for a motion which was seconded by Councilor Guindon to get Paul Baxter to see what kind of deal he could get the Town Board for ipads for each of them. Roll taken...motion carried.

Supervisor Stelmashuck spoke with the County about buying a little parcel of land that is next to our Highway Garage that they own that our sand pile sits on. They said they did not want to sell it at this time but would continue to rent it to us for \$1 for a year.

Supervisor Stelmashuck made a motion which was seconded by Councilor J. Horning to continue our lease agreement with the County for another year. Roll taken...motion carried.

Supervisor Stelmashuck said he received a memo from the Village that the Town needs to move the Justice Court from outside the building as the flower border it is in is rotted.



They asked Hwy. Sup. Dawley to meet with groundskeeper Lewis and move it closer to the road.

#### MEETING OPEN TO THE PUBLIC:

Craig Petit, Hwy, MEO asked about having the Town Highway crew mow the vacant properties instead of hiring an outside company. The Board said they would consider that. He also asked if a color printer could be gotten for the Hwy. Garage as the men can't read schematics that are printed out in black and white. Paul Baxter said the Town had 2 extra color printers and he would check into it. Craig also asked if each Town Hwy. Employee could have a set of keys to the Town Park because they are now taking turns opening and closing and being on park duty. The Board agreed with Councilor Guindon adding that the workers should sign for the keys that they get and everyone agreed. Craig also said that he thinks they should have someone else besides Councilor J. Horning to the test the Hwy garage for lead because it is a conflict of interest and someone could make trouble down the road... Craig also asked when Town vouchers had to be turned in. Supervisor Stelmashuck stated by noon the Thursday before the Board Meeting.

Karen Gage, resident asked why the A fund was low and the B fund high. Supervisor Stelmashuck said it has always been like that because they try to keep the taxes down and this is how they do it by borrowing from the A fund and putting it in the B fund.

Doug Jordan resident asked when the outstanding issues regarding policies had to be resolved and Supervisor Stelmashuck said they would have them done by June. Doug also asked if the lawsuit by the Town Clerk was being pursued. Attorney Genant informed him it was not a lawsuit merely a complaint an EOC and that it had been resolved months before. Doug also asked how things were going with the union contract. Supervisor Stelmashuck said they were working on it.

Paul Gage Planning Board Member stated that audits are needed by a Town when they apply for grants. Supervisor Stelmashuck said yes this was true. Paul also asked what the red and white signs with slashes and Xs were on some properties around Town. CEO Bennett said that they were for the Firemen to let them know that the building was uninhabited and too dangerous to go in if it had an X on or if it has a slash on it was uninhabited but could be saved.

Fire Chief Harvey reminded everyone that the burn ban was still in effect until May 14<sup>th</sup>. The fine for burning unlawfully is anywhere from \$350 to \$15,000. He also said that the Department would be having an open house at the Fire Station this Saturday and Sunday 10 am -2 pm. They will be doing a mock accident drill at noon on Saturday with an extrication of someone from an over turned car. The Chief also reminded everyone of the Mother's Day Pancake Breakfast at the Fire Station on Sunday may 13<sup>th</sup>.

#### MEETING CLOSED TO THE PUBLIC

#### APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to approve the claims to the General Fund, those being claims #108 to #155 for a total warrant of \$24,116.77. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor G. R. Horning to approve the claims to the Highway Fund, those being claims #57 to #90 for a total warrant of \$12,046.56. Roll taken...motion carried.

#### EXECUTIVE SESSION:

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to adjourn to Executive Session at 8:47 p.m. to discuss Real Property, Litigation, and Personnel. Roll taken...motion carried. Town Attorney Genant and Deputy Clerk Stelmashuck were invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor J. Horning to adjourn from Executive Session to the Regular Meeting at 9:05 p.m. Roll taken...motion carried.

Paul Baxter checked and said the printers the Town had were not compatible for the Highway Garage computer.

Councilor Guindon asked if the Town Handbooks could be upgraded soon. Supervisor Stelmashuck said yes.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Guindon to adjourn at 9:07 p.m. roll taken...motion carried.

Respectfully submitted,

Evelyn M. Stelmashuck, Deputy Town Clerk