

**Minutes of the Parish Town & Village Planning Board
And Conservation Advisory Council
Parish Village Gym
March 28, 2011 at 7 PM**

Regular meeting was called to order by Vice Chairman Fred Swartz at 7:00 pm.

Roll Call was called:

Present:	Kevin Dwyer	Bob Chambers
	Fred Swartz	Linda Paul, clerk
	Clara Sterio	Bill Scriber (arrived at 7:16 pm)
	Paul Gage	

Reading of the Minutes

Minutes for Meeting on February 28, 2011

A motion was made by Paul Gage and seconded by Clara Sterio to accept the minutes.
Motion carried.

Communications:

Information regarding the NY Planning Federation Annual Conference was passed around. The conference will be held Oct. 9-11, 2011 in Albany, NY.
Fred Swartz brought in an article from the *Post Standard* that discussed the census results for central New York.

Reports of Committees:

Bob Chambers—Bob reported that he has finished an article, “Stewardship of Forests,” for the Town Newsletter. He has gone over the new flood plain maps with the CEO; he will attend a meeting in Pulaski and will provide a report. The Wind Energy and Wildlife Program will be held on April 27 in Hamilton. It is sponsored by the American Wildlife Conservation Foundation.

Paul Baxter—Paul reported that it appears that the Tug Hill Commission will continue to exist after April 1, but it is not definite until the budget is passed. He reminded the board of the conference on March 31.

Maureen Wafer—A written report was submitted. She reported that she will be gone for training next week.

Unfinished Business

A. Village of Parish Subdivision Law

Matt Johnson and the board went over the changes that had been discussed at the February meeting.

- Section 520.7 should be omitted.
- Section 660 will be added to address the issue of sidewalks. Matt will research to find the proper wording for the section.
- In Section 535, “on-site” will be removed from the sentence. The phrase, “and of the Village of Parish sewer law,” will be added at the end of the sentence.
- In Section 605, “village road” will be replaced with “in accordance with DOT specifications.”

Matt Johnson will make the changes and send the information to Chairman Scriber and the Village of Parish. Chairman Scriber will send the information to the Planning Board members for them to review. In April, action will be taken to send the matter to the Village Board.

B. Village Zoning Ordinance

Chairman Scriber stated that this needs to get sent to the Village Board. Matt Johnson said he would get it to them and to the Village attorney in approximately 2 weeks. He will send a copy to Chairman Scriber. Chairman Scriber stated that he would like to know the status of the Town Zoning and Subdivision Laws. Matt Johnson reported that the Comprehensive Plan has been sent back from the county. Kevin Dwyer stated that this might be on the agenda for the next Town and Village Joint Board meeting.

New Business

- Fred Swartz stated that he received a call from Charles Cordova regarding a boundary change on County Route 38. Chairman Scriber explained what documents would be needed and asked Fred to call Mr. Cordova with the information.
- Linda Paul stated that she had received a call from Barbara Smith regarding an agenda request involving property on Bergdorf Rd. Chairman Scriber stated that the matter was not in the jurisdiction of the Planning Board and asked Linda to call Ms. Smith with the information.
- Maureen Wafer inquired about regulations relating to property located on Chapman Road. Discussion ensued regarding special permits.
- Mayor Heagle asked when the village would receive the Zoning Ordinance; Chairman Scriber stated that Matt Johnson would send it in approximately 2 weeks. The Mayor had concerns about the retention pond at Citgo and whether or not it meets the requirements; the CEO can provide him with the paperwork. Chairman Scriber asked the Mayor if a meeting should be set up to discuss the Flower/Gift Shop/Pawn Shop situation. Fred Swartz will set up a meeting. The CEO will take pictures. Mr. Cobb, owner of the property, needs to provide a site plan addressing parking and storage issues.

Agenda for next meeting on April 25, 2011

Old Business—Status of Town Zoning and Town Subdivision Laws,

Village Zoning and Village Subdivision Laws

New Business—Report on property owned by Mr. Cobb

Adjournment

A motion was made by Paul Gage and seconded by Clara Sterio to adjourn. Motion carried. Meeting was adjourned at 8:38 pm.

Respectfully submitted,

Linda A. Paul, clerk