

## REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held June 17<sup>th</sup>, 2010 at the Village Gym. The meeting was called to order by Supervisor Stelmashuck at 7:00 p.m.

**Present:** Stephen Stelmashuck, Supervisor  
Doug Jordan, Councilor  
Mary Lou Guindon, Councilor  
John Dunham, Councilor  
Kelly Reader, Town Clerk

**Excused:** Mary Ann Phillips, Councilor  
Zack Maurer, Youth Rep.

**Also Present:** Belden Dawley, Hwy Sup't; L.J Harvey, Fire Chief; Mark Adams, Assist Fire Chief; Bob Genant, Town Attorney; Maureen Wafer, CEO; Mary LaFlair, Deputy DCO; Paul Baxter, Tug Hill Rep.; Bill Scriber, PL Brd Chair; Steve Cronk, Oswego County ATV Club President; Paul Dayger, Phyllis Dayger, Russ Leach, Patti Leach, Dale Chapman, and Mary Anne Pelkey.

### APPROVAL OF MINUTES:

**May Regular Meeting:** A motion was made by Councilor Jordan, seconded by Councilor Guindon to approve the Minutes of the May Meeting as received. Roll taken... motion carried.

**May Special Meeting:** A motion was made by Councilor Jordan, seconded by Councilor Guindon to approve the Minutes of the May Special Meeting as received. Roll taken... motion carried.

**June Special Meeting:** A motion was made by Councilor Jordan, seconded by Councilor Guindon to approve the Minutes of the June Special Meeting as received. Roll taken... motion carried.

**June Public Hearing:** A motion was made by Councilor Jordan, seconded by Councilor Dunham to approve the Minutes of the June Public Hearing as received. Roll taken... motion carried.

### SUPERVISOR'S REPORTS:

**Supervisor's Financial Report:** The Supervisor's Financial Report was received by the Board and filed with the Clerk.

**July Calendar:** Supervisor Stelmashuck reviewed some dates and stated that the Joint Meeting will be rescheduled from July 8<sup>th</sup> to July 7<sup>th</sup>.  
June 28<sup>th</sup> & July 8<sup>th</sup> at 7:00 pm. the Village of Parish in cooperation with the Town of Parish will hold a Public Hearing on the 2010 Community Planning Grant Application.

**Revenue Reports:** The Board has the June Revenue and Justice Revenue Reports to review.

### COMMITTEE REPORTS:

**Community Affairs Committee:** Councilor Guindon stated that the committee is continuing to work on goals to accomplish for the community.  
They are also looking into getting better quotes for printing.  
Councilor Guindon submitted a request from a Soccer Program to use Merrill Park.

**Emergency Services and Public Safety Committee:** Councilor Dunham stated that he would give more information later in the agenda.

**Financial Affairs Committee:** Tabled as Councilor Phillips is excused.

**General Government Committee:** Supervisor Stelmashuck stated that the Union Negotiation Committee met with two Union Reps. More meetings will be scheduled. A tentative contract should be in place by August.

**Infrastructure and Public Facilities Committee:** Councilor Jordan stated that he is working with the school on a shared gas facility.

**Policy Committee:** Councilor Jordan stated that he is checking on some sample policies.

**Task Force:** Supervisor Stelmashuck stated that The Task Force Minutes were available for review. If anyone has any questions they can contact one of the two chairs.

**Water Committee:** Trustee Allardice is the contact for water information. Discussion is normally held at the Joint Meeting.

#### **REPORTS:**

**Hwy Sup't Report:** Hwy Sup't Dawley gave the following report.:

The two Chipper Boxes have been completed and are ready for use.

The 2010 Truck has been sent out for Warranty Work and it's back for use.

The 2004 plow frame has been repaired.

The 2001, F250 has a cracked fume behind the front wheel.

Also, the garage roof is leaking into the fuse box from the roof over the office and the boiler room.

The County Highway Department is getting ready to work on County Rt. 22. Hwy Sup't Dawley asked the Town if they wanted the Dry Hydrants installed by the county.

**2001 F250 Pickup Replacement:** It was the consensus of the Board to check on the State Bids to obtain prices to consider replacement for the 2011 Budget.

**Roof leak at Hwy Dept.:** Obtain quotes for replacement or repair.

**Dry Hydrants:** The County Highway Department has agreed to install the Dry Hydrants on County Rt. 22, the Town will supply the cost for the materials. The cost of the materials is around \$1,500.00.

A motion was made by Councilor Dunham, seconded by Councilor Guindon to work with the County Highway Dept. to install Dry Hydrants on Co Rt. 22 with the Fire Chief's designs and the town providing the cost for the materials for around \$1,500.00. Roll taken...motion carried.

**Oil/Water Separator:** Hwy Sup't Dawley stated that records should be kept for an annual cleaning of the Town's Oil/Water Separator.

Hwy Sup't Dawley submitted quotes from Safety Clean Systems. Under 300 Gallons-\$503.00, Over 300 Gallons-\$543.60.

A motion was made by Councilor Jordan, seconded by Councilor Guindon to hire Safety Clean Systems to clean the Oil/Water Separator at the Highway Garage. Roll taken... motion carried.

**Removing Trees:** Councilor Guindon asked Hwy Sup't Dawley if he could check with Tree Services within the County to obtain quotes to compare to Skinner's Tree Service. Hwy Sup't Dawley stated that he would.

Hwy Sup't Dawley stated that he would like a letter of appreciation sent to Key Bank Employees for selecting the Town of Parish for their community project. The Key Bank Employees waterproofed the picnic tables and gazebo at the corner lot. Also, they primed the chipper boxes at the Highway Garage.

**Clerk's Report:** Clerk Reader submitted that Clerk's Report and the Dog License Report for May 2010.

**Assessor's Report:** Assessor Sigourney submitted a written Assessor's Report. The Assessor reported that she will be collecting data in the Village next week. Also, she reported that grievance went well.

**CEO Report:** CEO Wafer reviewed a written CEO Report.

**DCO Report:** Deputy DCO LaFlair reviewed a written DCO Report for May 2010. Also, Deputy LaFlair requested to purchase a wire dog crate to replace the crate they have as it has a crack in it. The cost would be around \$120.00. A motion was made by Councilor Guindon, seconded by Councilor Dunham to authorize DCO LaFlair to purchase a dog crate for around \$120.00 Roll taken...motion carried.

**Planning Board Report:** The Planning Board Minutes were submitted for review. Planning Board Chair Scriber stated that reports can be sent by e-mail. PL Brd Chair stated that some of Planning Board Members toured the proposed Brennan Jeep Track. Also, Planning Board Chair Scriber asked the Board to consider an alternate for the Planning Board.

The Comprehensive Plan Update Draft is at County Planning and. PL Brd Chair Scriber stated that he would speak with Dave Turner, County Planning Director as it is only an update.

**Fire Chief's Report:** Fire chief Harvey gave the Fire Report for May 2010.

**Correspondence, Communications, and Petitions:**

Minutes of June 3<sup>rd</sup> ZBA Meeting.

Letter from ADP

Legal Notice from the Village of Parish.

April Library Board Meeting Minutes.

Letter from NYMIR

Image from NYS Dot.

**OLD BUSINESS:**

**ATV Traffic on Easy Street:** Mr. & Mrs. Leach stated that there is a high volume of ATV Travel on Easy Street traveling at a high rate of speed.

Supervisor Stelmashuck stated that currently only some roads in Happy Valley have been designated for ATV Travel.

Steve Cronk, Oswego County ATV President stated that if people are caught and they are members of the club, their membership is suspended.

Mr. Cronk stated that he would supply signs for the Highway Dept to post that indicates ATV Travel ends here. Also, speed limits signs can be posted. Mr. Cronk stated that like every recreational activity some people are respectful and some people aren't.

Mr. Cronk will work with Mr. & Mrs. Leach to try and come up with a solution to ATV Traffic on Easy Street. Supervisor Stelmashuck thanked Mr. Cronk for attending the meeting and working on a solution for the ATV problem on Easy Street.

**ZBA, and Planning Board Intermunicipal Agreement with Village:** Tabled until the July 7<sup>th</sup> Joint Meeting. It was the consensus of the Board to designate the Conservation Advisory Officer to act as an alternate for the Planning Board and ZBA when needed and the designation should be incorporated in the Intermunicipal Agreement.

**CEO Intermunicipal Agreement with the Village:** A motion was made by Councilor Dunham, seconded by Councilor Guindon to accept the Intermunicipal Agreement with the Village for the CEO Position as presented. Roll taken...motion carried.

**Dog Enumeration:** Clerk Reader reported that the Dog Enumeration has been completed and over 800 dogs were counted during the Enumeration. There are around 140 dog owners that have not complied with dog licensing. Each owner has unlicensed dogs ranging from 1-5 dogs per owner.

**Highway Payroll:** Tabled until July Meeting.

**Comprehensive Plan Update:** County Planning has suggested not to adopt it as presented. Planning Brd Chair Scriber will set up a meeting with Dave Turner, County Planning Director to discuss suggestions and comments.

**Welcome to Parish Signs:** Councilor Guindon reported that Christina O'Hara at APW is working on the designs for the signs.

**911 Postings:** Councilor Dunham stated that the 911 postings should be standardized to insure that all signs and posts installed are uniform.

Supervisor Stelmashuck stated that there are around 1200 parcels that would need posting.

The estimated cost for the 911 postings is around \$6.29 a piece and would cover the cost of the numbers and posts.

It was suggested that the Highway Dept. post the signs. The CEO would insure that new properties would obtain and install the 911 signage posting and the cost would be the responsibility of the property owner.

Councilor Dunham stated that it has been a law for the past 15 years that 911 numbers are to be posted on properties.

A motion was made by Councilor Dunham, seconded by Councilor Guindon to solicit for price quotes for uniform 911 numbers and posts from vendors for approximately 1200 parcels. Roll taken...motion carried.

**Cemeteries:** Cemetery Walk-4 owned by the Town and 2-The Town has custody of. Boundary markers should be designated.

A motion was made by Councilor Dunham, seconded by Councilor Guindon to solicit price quotes for surveying.

Roll taken...motion carried.

**Air Conditioners:** The Mayor will be picking up 2 stand alone air conditioners next week for a trial to see if these air conditioners are the type of air conditioners that the Town and Village want to invest in.

#### **NEW BUSINESS:**

**Request from APW Community Soccer Program:** A motion was made by Councilor Jordan, seconded by Councilor Dunham to authorize APW Community Soccer Program to use Merrill Park from July through mid August one night a week pending they provide a liability insurance certificate. Also, a \$25.00 fee for park use is required. Roll taken... motion carried.

**Fire Works Request:** A motion was made by Councilor Jordan, seconded by Councilor Dunham to allow East Coast Resorts to hold a Fireworks Display on July 3<sup>rd</sup>, 2010 from 9:00 p.m.-9:30 p.m. upon the approval and signature of the Fire Chief. Roll taken... motion carried.

#### **Other:**

**Mail Boxes:** Supervisor Stelmashuck stated that space is limited in the Clerk's Office for Town Official's mail. It was suggested to obtain price quotes for mailboxes to be installed in the lobby with keys.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Guindon to obtain price quotes for mailboxes with keys. Roll taken...motion carried.

#### **MEETING OPEN TO THE PUBLIC:**

Dale Chapman asked why the mailboxes need to be replaced. Supervisor Stelmashuck responded that space is limited in the Clerk's office and to secure them in the lobby they would need to be secured with keys.

Paul Baxter thanked Supervisor Stelmashuck for attending the last Salmon River Meeting.

**MEETING CLOSED TO THE PUBLIC.**

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck. Seconded by Councilor Guindon to approve claims to the General Fund, those being claims #224-#274 for a total warrant of \$4,321.86. Roll taken...motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to approve the claims to the Highway Fund, those being claims #138-#152 for a total warrant of \$4,321.86. Roll taken...motion carried.

**EXECUTIVE SESSION:**

A motion was made by Supervisor Stelmashuck, seconded by Councilor Dunham to take a five minutes recess at 8:40 p.m. and enter into Executive Session to discuss possible litigation. Roll taken...motion carried. Town Attorney Genant was invited to attend.

A motion was made by Supervisor Stelmashuck, seconded by Councilor Jordan to adjourn from Executive Session at 8:52 p.m. Roll taken...motion carried.

A motion was made by Councilor Jordan, seconded by Councilor Guindon to adjourn at 8:53 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Clerk