

REGULAR MEETING

Minutes of the Regular Meeting of the Parish Town Board held March 18th, 2010 at the Village gym. The Meeting was called to order by Supervisor Stelmashuck at 7:00 p.m.

PRESENT:

Doug Jordan, Councilor
John Dunham, Councilor
Mary Lou Guindon, Councilor
Mary Ann Phillips, Councilor
Stephen Stelmashuck, Supervisor
Kelly Reader, Town Clerk

Temporarily Excused:

Zackary Maurer

ALSO PRESENT: Belden Dawley, Hwy Sup't; L.J. Fire Chief; Kathy McGaffick, Bookkeeper; Denise Sigourney, Assessor; Bob Genant, Town Attorney; Scott Allardice, Trustee/Water Committee; Dan Dalin, Chamber of Commerce President; Dale Chapman, Mary Anne Pelkey, Keith Kinney, Paul Baxter, Tug Hill Rep; and Tim Burley, Burley-Guminiak & Associates.

APPROVAL OF MINUTES:

February Public Hearing: A motion was made by Councilor Jordan, seconded by Councilor Dunham to approve the Minutes of the February Public Hearing as received. Roll taken...motion carried.

February Joint Meeting: A motion was made Councilor Jordan, seconded by Councilor Phillips to approve the Minutes of the February Joint Meeting as received. Roll taken... motion carried.

February Regular Meeting: A motion was made by Councilor Jordan, seconded by Councilor Phillips to approve the Minutes of the February Regular Meeting as received. Roll taken...motion carried.

SUPERVISOR'S REPORTS:

Supervisor's Financial Report: The Supervisor's Financial Report was reviewed by Board and filed with the clerk.

April Calendar: The April Calendar was presented for review. April 6th is DA night at 7:00 p.m. and a Special Meeting with the External Auditor-April 29th at 7:00 p.m. should be added to the calendar.

Revenue Reports: The Regular and Justice Revenue Reports were reviewed by the Board and filed with the clerk.
The February, 2010 Revenue and Expense Report was received by the Board.

COMMITTEE REPORTS:

Community Affairs Committee: Councilor Guindon would like more people to join the committee.

Councilor Guindon and Janet Clerkin from Promotion and Tourism met to discuss promoting economic development, promotion, tourism and Town logos for the Town of Parish.

Emergency Services and Public Safety Committee: Councilor Dunham reported that on June 8th, the County's Fire Coordinator will be retiring.
Discussion was held regarding the Town Highway Department coming on board with the County's new radio system.
Highway Sup't Dawley stated that he has not been approached at this time. Councilor Dunham explained that the new radio system will enable the system to network communications to streamline agencies to better serve the public.

Financial Affairs Committee: Councilor Phillips stated that she will call Deputy Supervisor Swartz to set up a meeting. Also, she would like to attend a conference in May in Rochester sponsored by the Association of Towns. Councilor Phillips will pursue Boiler Plate Policies with Tug Hill.

General Government Committee: Supervisor Stelmashuck stated that a meeting is scheduled with the Teamsters on April 7th to discuss contract negotiations. On March 25th at 3:30 pm, Supervisor Stelmashuck will meet with Matt Johnson, Tug Hill, Steve Kirk DBS Consultant, Grant Write, a representatives from the Village and the Chamber of Commerce to discuss the Main Street Grant. Tug Hill has the information to put a package together from the Chamber of Commerce. The grant would be implemented if awarded with the St. Rt. 69 reconstruction project. Also, it was the consensus of the Town Board to meet with the Grant Writer on April 29th at 5:30 p.m. prior to the Special Meeting with the External Auditor at 7:00 pm.

Infrastructure and Public Facilities Committee: Councilor Jordan stated that the Spring Clean-up Committee held a meeting on Saturday, March 13th and they will hold another meeting to finalize details. No date has been set at this time. Councilor Dunham suggested that the CEO check into the cost of the BASS Program for the Codes Program.

Parks, Recreation & Preservation Committee: Councilor Guindon stated that the Town has no summer program at this time. Supervisor Stelmashuck stated that no funds were allocated for the 2010 Summer Rec. Program as the Town was told that the school received a grant and the YMCA was going to run the summer program. The program is going to be held at the Parish Elementary School. Currently, the summer program will only serve youths pre-k through 4th grade. The Town's Program served youths ages 7 through 14. The new program does not accommodate the same age groups. It was the Board's understanding that the program would mirror the Town's program. The Board would like to request that the school submit an amendment to the grant for next year's program, so youths through age 14 can participate in the program.

A motion was made by Councilor Guindon, seconded by Councilor Jordan to amend the agenda to allow Tim Burley from Burley-Guminiak to review the overall summary of the Town/Village Water Survey: Roll taken...motion carried.

Mr. Burley reviewed the Joint Water Study. He will meet with Bill Hafner from County Health. The Water Committee toured the Mexico and Richland Water Districts. April 6th, the Water Committee will meet in Pulaski at the courthouse.

Water Survey: There are 3 phases of the project. Grants are available that would fund 75% of the project. Both water districts have great potential to provide water to Parish. Trustee Allardice will obtain more information on April 6th. Mr. Burley stated when they met with funding people and it was suggested that the Town should act as the lead agency.

A motion was made by Councilor Dunham., seconded by Councilor Phillips to authorize the Town of Parish to act as lead agency for the Joint Water Project.

Roll taken...

Councilor Jordan: Aye Councilor Guindon: Aye Supervisor Stelmashuck: Aye
Councilor Dunham: Aye Councilor Phillips: Aye
motion carried.

REPORTS:

Legislator's Report: Tabled-No Reports.

Hwy Sup't Report: Hwy Sup't Dawley reported that they have been posting roads and patching potholes.

The Hwy Dept. borrowed a chipper from Amboy for tree and limb disposal. Hwy Sup't Dawley stated that he is obtaining quotes for a chipper box. He is also obtaining prices for material to make one. An Energy Audit was completed at the Highway Garage. Hooking up an answering machine at the Highway Dept. was discussed to retrieve messages. Hwy Sup't Dawley stated that he has one on order.

Clerk's Report: Clerk Reader submitted the Clerk's Monthly Report and the Dog License Report for February 2010.

Assessor's Report: Assessor Sigourney stated that she is finishing processing exemptions and raising values according to permits that have been issued.

CEO Report: CEO Wafer gave the CEO Report for February, 2010.

DCO Report: Deputy DCO LaFlair gave the DCO Report for February 2010.

Planning Board Chair Report: PL Board Chair Scriber submitted a written Planning Board Report read by Supervisor Stelmashuck.

Fire Chief Report: Fire Chief Harvey gave the Fire Report for Feb, 2010. Fire Chief Harvey reported that NYS DEC has issued a No Burn Ban from March 15th through May 15th. The Fire Siren had been repaired. Also, the Parish Fire Company has received a FEMA Grant for \$49,000 that they are going to use to purchase Turn-out-gear and a Thermal Imaging Camera. Also, an \$18,000 Grant was awarded from Senator Aubertine's Office. Cooperative Extension, Ag & Markets, and Oswego County Fire Coordinator's Office will sponsor a meeting to provide information on the No Burn Ban.

CORRESPONDENCE, COMMUNICATIONS & PETITIONS:

Letter from Cooperative Extension.
Workshop Notice from Tug Hill Commission.
Letter from NYS Office of Real Property.
Minutes from January Task Force Meeting.
Calendars and Letters from Parish Senior Citizens
Letter from Nancy Bookheimer.

OLD BUSINESS:

Assessment Board of Review Vacancy: Supervisor Stelmashuck stated at this time, there are no candidates.

A motion was made by Councilor Jordan, seconded by Councilor Guindon to continue advertising for the position and to contact the county to see if they can offer backup if no one applies. Roll taken...motion carried.

Zoning Board of Appeals Vacancy: Tabled until after April 8th Joint Meeting.

Planning Board Vacancy: Tabled until after April 8th Joint Meeting.

Dog Enumeration: Supervisor Stelmashuck reported that one person applied for the position, Ray Robbins. A motion was made by Councilor Guindon, seconded by Councilor Phillips to appoint Ray Robbins to conduct a Town-wide Dog Enumeration. Roll taken...motion carried. It was discussed that since Ray was a Town Highway Employee he could use the Town's Pickup. The clerk will order enumeration forms to begin the enumeration.

2005-2007 Audit Report: A motion was made by Councilor Jordan, seconded by Councilor Phillips to hold a Special Meeting on April 29th at 7:00 p.m. so that the Town's External Auditor can give a public presentation on the 2005-2007 Audit. Also, a workshop will be held prior to the Special Meeting with the Town's Grant Writer, DBS Consultants to discuss grant opportunities for the Town. Roll taken...motion carried.

Status of New Municipal Bldg: Supervisor Stelmashuck stated that he had contacted The Association of Towns regarding one of the sites considered for a municipal building as the site is located at Merrill Park. Parks and Recreation have laws that govern what is constructed on park properties when it is not related for the purpose of parks and recreation.

The State Assembly and Senate would have to give approval in order to construct a building.

The Governor would have to sign granting permission. The DEC would also have to be contacted and may have some requirements to be met before construction could begin. Assembly Townsend and Senator Aubertine would have to be contacted to request that they take the proposal through the Senate and Assembly to obtain approval.

Attorney Genant will get specific answers regarding the process.

The Firefighter's Site will be discussed with the Grant Writer.

NEW BUSINESS:

Main Street Grant: The Main Street Grant was discussed and a workshop will be held on March 25th at 3:30 p.m.

Agreement to Spend Highway Funds: A motion was made by Councilor Jordan, seconded by Councilor Guindon to approve an Agreement with the County of Oswego Highway Dept. designating \$100,000 for road projects for 43.69 miles of Town Roads. Roll taken...motion carried.

Create a Dry Hydrant on Co. Rt. 22 for the Campus Bldg Project at the School: Installation of Dry Hydrants were discussed to be installed at St. Mary's Road and Co. Rt. 22 and Co Rt. 26 and Co Rt. 22.

The DEC and the County Highway Department will be contacted to obtain more information.

Supervisor Stelmashuck will contact Legislator Leemann regarding the project as it is a county road.

Appoint Temporary Town Engineer: It was the consensus of the Town Board to request a quote from Miller Engineers for the Dry Hydrant Project.

MEETING OPEN TO THE PUBLIC:

Mary Anne Pelkey asked if the public would be allowed to vote regarding the creation of a water district.

Supervisor Stelmashuck stated that every one in the proposed water district would be allowed to vote.

Paul Brown representing the Senior Citizens requested an acre to plant a food garden. Supervisor Stelmashuck stated that the only property that the Town has available is the Town Park and the corner lot.

Attorney Genant will look into the legality.

The Elementary School Property was suggested as a possible site as they have quite a lot of property.

Paul Baxter, Tug Hill Rep. stated that the proposed Water District Maps will be posted on the Town and Village Websites.

Also, the Town's 2009 Annual Report will posted on the Town's Website.

The issues of the keys, heat and ants were addressed at the Regular Village Board Meeting.

MEETING CLOSED TO THE PUBLIC.

Wireless: A motion was made by Councilor Dunham, seconded by Councilor Guindon to share the cost with the Village to install a Wireless Router possibly in the justice's office. The total cost would be around \$50.00 to be split with the Village. Roll taken...motion carried.

Renew Internet Service: A motion was made Councilor Phillips, seconded by Councilor Guindon to renew the Internet E-mail Service and to authorize Paul Baxter to take the necessary steps to renew the service. Roll taken...motion carried.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor Phillips to approve the claims to the General Fund, those being claims #83 to #135 for a total warrant of \$21,651.77. Roll taken...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor Phillips to approve the claims to the Highway Fund, those being claims #52 to #71 for a total warrant of \$10,853.74. Roll taken...motion carried.

A motion was made by Councilor Jordan, seconded by Councilor Dunham to adjourn at 9:40 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk