

November Regular Meeting

Minutes of the November Regular Meeting of the Parish Town Board held November 12, 2009 at the Village Gym. The Regular Meeting was called to order by Supervisor Stelmashuck at 7:00 p.m.

Present:

Stephen Stelmashuck, Supervisor
Doug Jordan, Councilor
Robert Frederick,

Councilor

Mary Ann Phillips, Councilor
Dale Chapman, Councilor
Kelly Reader, Town Clerk

Also Present: L.J. Harvey, Fire Chief; Kathy McGaffick, Bookkeeper; John Dunham, Assist Fire Chief; Denise Sigourney, Assessor; Carl Dayger, Highway Sup't; Belden Dawley, Deputy Hwy Sup't; John Fadden, Karen Gage, BAR Member; Paul Gage, Pl Brd Member; Lynn Wood, Pl Brd Clerk; Fred Swartz, Deputy Supervisor; Mary LaFlair, Deputy DCO; Paul Baxter, Tug Hill Rep; Bob Genant, Town Attorney, and Mary Anne Pelkey.

APPROVAL OF MINUTES:

October Minutes: A motion was made by Councilor Chapman, seconded by Councilor Jordan to approve the Minutes of the October 2009 Regular Meeting as received. Roll taken...motion carried.

A motion was made by Councilor Chapman, seconded by Councilor Jordan to add approval of the Public Hearing and Special Meeting Minutes held Nov 5th, 2009 to the agenda. Roll taken...motion carried.

Public Hearing & Special Meeting Minutes: A motion was made by Councilor Chapman, seconded by Councilor Jordan to approve the Minutes of the Public Hearing and the Special Meeting held Nov 5th, 2009 as received. Roll taken...motion carried.

SUPERVISOR'S REPORT:

Supervisor's Financial Report: The Supervisor's Report was reviewed by the Board and filed with the Board.

December Calendar: The December Town and Village Calendars were presented for review. It was noted that Judge Dunham will hold court twice in December.

Revenue and Justice Reports: The Revenue and Justice Reports were reviewed by the Board and filed with the clerk.

COMMITTEE REPORTS: No Reports.

SPECIAL REPORT: Deputy Supervisor Swartz reported on a conference that he attended this summer in Oswego at Sheldon Hall. The topic of the conference was preservation on Main Street, Smart Growth and Historic Preservation. The community needs to care. There were several presentations on promoting local communities. The seminar discussed promoting downtown areas, sharing government services in many ways and creating green space.

REPORTS:

Legislator's Report: Tabled.

Highway Sup't Report: Highway Sup't Dayger reported that everything is going well. The stainless steel sander will be placed on the 2010 Truck.

Clerk's Report: Clerk Reader submitted a written Town Clerk's Report and a Dog License Report for October 2009.

Dog Control Report: A written DCO Report was submitted for October 2009. Deputy DCO LaFlair stated that she wanted to let the Board know about a new avenue to adopt

dogs which is Friends of Homeless Animals. This facility is a “no kill facility” and a \$25.00 donation is requested. Deputy DCO LaFlair stated that the majority of the calls are neighbor disputes. On-line adoption was discussed.

A motion was made by Councilor Chapman, seconded by Councilor Jordan to use Friends of Homeless Animals in Richland as an adoption agency and to pay a \$25.00 adoption fee for each dog that is adopted. Roll taken...motion carried.

Assessor’s Report: Assessor Sigourney: gave the Assessor’s Report. 75%-80% of the data collection has been completed. The Assessor is also working on exemptions. The exemptions that are available are Basis Star, Enhanced Star, Aged, Disabled, Veterans, and Fire and Ambulance.

It was discussed to contact the Chamber of Commerce to add exemption forms to the welcome packages to educate homeowners on the availability of tax exemptions and the process for filing.

CEO Report: Tabled. Interviewed 2 candidates for the CEO/Zoning position. The Board may be acting on the position this evening.

Planning Board Chair Report: Planning Board Chair Scriber was excused. Planning Board Member Gage stated that they are working on updating the Village’s Subdivision Law. The Village Attorney will meet with Matt Johnson from the Tug Hill Commission.

Fire Chief Report: Fire Chief Harvey gave the Fire Report for October, 2009. The calls are still a little less than 2008.

CORRESPONDENCE, COMMUNICATIONS & PETITIONS:

Administrative Order from the Fifth Judicial District.
October Economic Development Task Force Minutes.

OLD BUSINESS:

Code Enforcement Officer Vacancy: Discussion will be held in Executive Session regarding candidates that had been interviewed the 2nd time.

Assessment Board of Review Vacancy: Waived.

Formally Accept 2008 Audit from Frank J. Basile, CPA’s P.C.: A motion was made by Supervisor Stelmashuck, seconded by Councilor Phillips to formally accept the 2008 Audit from Frank J. Basile, CPA’s P.C. Roll taken...motion carried.

Grant Writer: Supervisor Stelmashuck stated that the Grant Writer left a message. It was discussed to schedule a meeting to discuss future grant opportunities.

NEW BUSINESS:

Set End of Year Meeting: A motion was made by Supervisor Stelmashuck, seconded by Councilor Jordan to set the End of Year Meeting for Wednesday, December 30, 2009 at 7:00 p.m.. Roll taken...motion carried.

Transfers: A motion was made by Supervisor Stelmashuck, seconded by Councilor Frederick to approve the transfers as presented. Roll taken...motion carried.

MEETING OPEN TO THE PUBLIC:

Mary Anne Pelkey stated that she was sorry to here that Councilman Chapman will no longer be serving on the Town Board as she feels that he is a true public servant.

Supervisor Stelmashuck stated that he wished to congratulate all the winners in the recent election and to thank all of those out going officials for their service.

Karen Gage asked if the suggestions in the 2008 Audit have been implemented.

Supervisor Stelmashuck stated that the suggestions have been implemented.

MEETING CLOSED TO THE PUBLIC.

APPROVAL OF BILLS:

General Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor Frederick to approve the claims to the General Fund, those being claims #381 to #481 for a total warrant of \$38,693.60. Roll taken, Councilor Phillips-abstained...motion carried.

Highway Fund: A motion was made by Supervisor Stelmashuck, seconded by Councilor Frederick to approve the claims to the Highway Fund, those being claims #232-#260 for a total warrant of \$62,940.62. Roll taken...Councilor Phillips-abstained...motion carried.

EXECUTIVE SESSION: A motion was made by Supervisor Stelmashuck, seconded by Councilor Phillips to take a five minute recess at 7:50 p.m. and to enter into Executive Session. The purpose of Executive Session is to discuss the potential employment of applicants for the CEO/ZEO Position and Contract Negotiations. Roll taken...motion carried.

A motion was made by Councilor Chapman, seconded by Councilor Jordan to adjourn from Executive Session to the Regular Meeting at 9:22 pm. Roll taken...motion carried.

Planning Board Vacancy: A motion was made by Councilor Phillips, seconded by Councilor Jordan to advertise for the Planning Board Vacancy-beginning 1-1-2010 and expiring-12-31-2016. Roll taken...motion carried.

ZBA Vacancy: A motion was made by Councilor Jordan, seconded by Councilor Chapman to advertise for the ZBA vacancy-beginning-1-1-2010- and expiring 12-31-2014. Roll taken...motion carried.

CEO Vacancy: A motion was made by Councilor Phillips, seconded by Councilor Frederick to appoint Stan Krawczyk as CEO/ZEO effective November 12th, 2009 through December 31, 2009. Roll taken...motion carried.

CEO/ZEO Clerk: A motion was made by Councilor Phillips, seconded by Councilor Chapman to appoint John Dunham as clerk to the CEO/ZEO effective Nov 12, 2009 through December 31st, 2009. Roll taken...motion carried.

MEO Vacancy: A motion was made by Councilor Phillips, seconded by Councilor Chapman to advertise for a Motor Equipment Operator for the Highway Department. The applicant must possess a Class B-CDL License and the position is subject to a 30 day probation period. Roll taken...motion carried.

Post Roads: A motion was made by Councilor Phillips, seconded by Councilor Jordan to post all Town Roads from December 1st, 2009 to April 1st, 2010 from 1 am to 6:am. Roll taken...motion carried.

Reval: Assessor Sigourney discussed extending the Reval to the 2011 Roll due to complication experienced along the way when collecting data. Assessor Sigourney stated that she wanted to do a complete and thorough reval. Also, all ORPS requirements must be met for the reval to be accepted.

A motion was made by Councilor Chapman, seconded by Councilor Jordan to extend the reval to the 2011 Tax Roll. Roll taken...motion. Carried.

A motion was made by Councilor Jordan, seconded, by Councilor Chapman to adjourn at 9:40 p.m. Roll taken...motion carried.

Respectfully submitted,

Kelly Reader
Parish Town Clerk