

## October Regular Meeting

Minutes of the October Regular Meeting held October 15<sup>th</sup>, 2009 at the Village Gym. The meeting was called to order by Supervisor Stelmashuck at 7:00 p.m.

**Present:** Stephen Stelmashuck, Supervisor  
Doug Jordan, Councilor  
Robert Frederick, Councilor  
Mary Ann Phillips, Councilor  
Dale Chapman, Councilor  
Kelly Reader, Town Clerk

**Also Present:** L.J. Harvey, Fire Chief; Kathy McGaffick, Bookkeeper; Dave Perry, Annette Perry, Roger Barden, Denise Sigoumey, Assessor; Ray Seaman, David Fadden, Mary Anne Pelkey, Paul Gage, Planning Board Member; Karen Gage, BAR Member; Zack Schryver, Youth Rep.; and Bob Genant, Town Attorney.

### **APPROVAL OF MINUTES:**

A motion was made by Councilor Chapman, seconded by Councilor Jordan to approve the Minutes of the September 2009 Regular Meeting as received. Roll taken...motion carried.

### **SUPERVISOR'S REPORTS:**

**Supervisor's Financial Report:** The Supervisor's Draft Report was reviewed by the Board and filed with clerk.

**November Calendar:** Tabled as additional dates need to be confirmed.

**Revenue and Justice Reports:** The Revenue and Justice Reports were reviewed by the Board and filed with the clerk.

**Committee Reports:** No Reports.

### **REPORTS:**

**Legislator's Report:** No Report.

**Highway Report:** Hwy Sup't Dayger was **excused**.

**Clerk's Report:** Clerk Reader submitted a written Town Clerk's Report and a Dog License Report for September 2009. Supervisor Stelmashuck reviewed the Decal's transaction report for the month of September 2009. The Town took in a little shy of \$16,000.

**Dog Control Report:** DCO and Deputy DCO LaFlair were excused. A written DCO Report was submitted for September, 2009.

**Assessors' Report:** Assessor Sigourney gave the Assessor's Report and reported that everything was going fine. Assessor Sigourney will be mailing Senior Exemption forms out in November.

**Planning Board Report:** Planning Board Chair Scriber was excused. Copies of Planning Board Minutes were received by the Board. Planning Board Member Gage reported that they were finalizing the Comprehensive Plan and will begin to update the Village's Subdivision Law.

**Fire Chief's Report:** Fire Chief Harvey gave the Fire Chief's Report for September, 2009.

**Rec. Coordinator's Report:** Supervisor Stelmashuck stated that Rec. Coordinator Lamb will give a report at next month's meeting.

Supervisor Stelmashuck stated that Deputy Supervisor Swartz will give a report on a workshop that he attended this past summer.

**CORRESPONDENCE, COMMUNICATIONS, & PETITIONS:**

Minutes from Parish Library Board.  
Calendars from Parish Senior Nutrition  
Announcement from County Public Information Office  
Announcement from State Emergency Management Office  
Announcement from National Grid  
Minutes from Economic Development Task Force  
Announcement from County Emergency Management Office

A motion was made by Councilor Jordan, seconded by Councilor Chapman to approve an addendum to the agenda. Roll taken...motion carried.

Supervisor Stelmashuck discussed a correspondence regarding a Youth Advocate Program to earn Time Dollars. The program promotes community service projects for exchange of Time Dollars up to \$3,000 for each project. It was suggested to possibly promote a project to aid in placing 911 numbers on homes and or mailboxes within our community. It was the consensus to obtain more information.

**OLD BUSINESS:**

**Establishing a Parish Constabulary:** Waived.

**Code Enforcement Officer Vacancy:** Five Candidates will be interviewed on Tuesday, October 20<sup>th</sup>, 2009 by Councilors Jordan and Chapman. The committee will then select two candidates to be considered by the Town Board.

**Assessment Board of Review Vacancy:** Two candidates submitted letters of interest. The Board will review the applicants in Executive Session.

**2008 Audit Update:** 2008 Final Audit-Copies of the Final Financial Statement and Management and Communication Statement were provided to the Town Board. The auditor is continuing to work on the additional 3 year audit.

**2010 Budget:** Next Budget Workshop is scheduled for October 22<sup>nd</sup>, @ 6:00 p.m.

**NEW BUSINESS:**

**Change November Board Meeting Date:** A motion was made by Councilor Jordan, seconded by Councilor Chapman to change the Regular November Meeting from November 19<sup>th</sup> to November 12<sup>th</sup> at 7:00 p.m. due to scheduling conflicts. Roll taken... motion carried.

**MEETING OPEN TO THE PUBLIC:**

Roger Barden provided information from the State on Executive Session procedures.

Mary Anne Pelkey asked why the public did not get copies of the agenda.

Supervisor Stelmashuck stated that he apologized as it was an oversight.

Ray Seaman asked the status of the 2010 Budget.

Supervisor Stelmashuck stated that the Board reviewed the entire budget once.

The Board is in basic agreement on  $\frac{3}{4}$  of the budget.

Bookkeeper McGaffick stated that currently there is a proposed decrease of \$100,000 from the 2009 Budget.

Supervisor Stelmashuck stated that there will be more detailed discussion on the budget at the next budget workshop.

**MEETING CLOSED TO THE PUBLIC.**

A motion was made by Supervisor Stelmashuck seconded by Councilor Frederick to authorize an addendum to the approval of bills-General Fund adding #380 to Jenkins Ins. for \$475.00 for a Surety Bond Perm 44 (performance) and the PERM 17, Certificate of Insurance to meet State DOT requirements for all towns to file and maintain an Annual Maintenance agreement with the DOT. Roll taken...motion carried.

**APPROVAL OF BILLS:**

**General Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Frederick to approve of the claims to the General Fund, those being claims #347-#380 for a total warrant of \$19,034.47. Roll taken...Councilor Phillips-abstained...motion carried.

**Highway Fund:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Frederick to approve claims, those being claims #216 to #231 for a total warrant of \$166,787.67. Roll taken... Councilor Phillips-abstained... motion carried.

**EXECUTIVE SESSION:** A motion was made by Supervisor Stelmashuck, seconded by Councilor Phillips to enter into Executive Session at 7:40 p.m. taking a five minute recess. The purpose of Executive Session is to discuss the employment history of a particular employee, potential litigation, and contract negotiations. Roll taken... motion carried.

A motion was made by Councilor Jordan, seconded by Councilor Chapman to adjourn from Executive Session at 8:22 p.m. Roll taken... motion carried.

Councilor Phillips thanked Zack Schryver for his Eagle Scout Project.

Discussion was held regarding holding a Special Meeting to meet with the Grant Writer, Ag & Markets, and the auditor.

A motion was made by Councilor Jordan, seconded by Councilor Chapman to adjourn at 8:26 p.m. Roll taken... motion carried.

Respectfully submitted,

Kelly Reader  
Parish Town Board